

## ICDPPC Global Privacy and Data Protection Awards

2019

### Entry Form

**Deadline 29 July 2019**

To submit an entry to the ICDPPC Global Privacy and Data Protection Awards please complete and email this form to [ExCoSecretariat@icdppc.org](mailto:ExCoSecretariat@icdppc.org) no later than 29 July 2019.

Note: ICDPPC member authorities can submit as many entries as they wish, but a separate form should be used for each different entry, submitted by the deadline of 29 July. Languages: the conference documentation rule 6.2<sup>1</sup> applies:

#### 1. Contact details for this entry:

a. Name and email address of person completing this form: Eva Abaid Yapur  
[eva.abaid@itaipem.org.mx](mailto:eva.abaid@itaipem.org.mx)

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b. Name of Data Protection or Privacy Authority: INFOEM- Instituto de Transparencia, Acceso a la Información Pública y Protección de Datos Personales del Estado de México y Municipios.  
State of Mexico Transparency, Public Information Access and Personal Data Protection Institute of Estado de México and municipalities, INFOEM.....

#### 2. Eligibility: By submitting this entry I confirm that:

- a. The Authority is a member of the International Conference of Data Protection and Privacy Commissioners.
- b. The initiative described in this entry was undertaken since the last edition.
- c. I am aware that the information in the entry (other than the contact details in 1(a) above) will be publicised by the ICDPPC Secretariat.

#### 3. Please indicate which **category** you wish to enter (delete those that do not apply; you can enter multiple categories but please use separate forms for each entry):

- a. Education and public awareness
- b. Innovation
- c. People's Choice

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<sup>1</sup> 6.2 Conference documents

Without prejudice to section 4.2, conference documents, including accreditation and observer applications may be submitted in English or in another language. In the latter case, the documents shall be accompanied by an English version. Members with the ability and the resources to do so are encouraged to translate proposed resolutions and other conference documents such as the Conference Rules and Procedures.

#### 4. Description of the initiative

- a. Please provide a brief summary of the initiative (no more than 75 words):

**INFOEM became an Assessment and Certification Entity of Labor Competences** before the National Council for Standardization and Certification of Labor Competences, with the **STANDARD "GUARANTEE THE RIGHT TO THE PROTECTION OF PERSONAL DATA"**

The main purpose is to serve as references for the evaluation and certification of the head of transparency units in the State of México, besides complying with the law, INFOEM certifies the public servants that treats Personal Data and guarantees Access to Information.

- b. Please provide a full description of the initiative (no more than 350 words):

Infoem was accredited as an **Assessment and Certification Entity of Labor Competences** before the National Council for Standardization and Certification of Labor Competences on July 11, 2018, for which INFOEM has the authority to develop, implement and operate the evaluation and certification of competencies based on the competition standard model, in order to professionalize the Heads of Transparency Units at the State of Mexico, thereby guaranteeing access to public information, transparency and protection of personal data.

Currently, the Institute is evaluating with the Competition Standard 1057 "Guarantee the Right of Access to Public Information" and has already developed and presented before CONOCER the **Standard of Competences** for the "Guarantee of the Right to the Protection of Personal Data", on July 2019, will be published in the Official Gazette of the Federation.

The elements that make this initiative innovative and unique in its kind, is that in addition to complying to a legal order, it encourages the efficiency and effectiveness of public servants who are responsible for the treatment of personal data, which implies recognizing that to achieve this, it is essential to have technical knowledge and expertise.

The development contemplates the individual and specific functions that a Head of a transparency unit must perform to guarantee an adequate protection of personal data in accordance with the Law of Protection of Personal Data in Possession of Obligated Subjects of the State of Mexico and Municipalities; training and evaluating the competences related to knowledge, know-how and knowledge-being; that is, a process of theoretical and practical evaluation is recognized that allows administrators to protect, give adequate treatment and effective security to the personal data of the users of the services offered by the obligated subjects of the entity.

For INFOEM evaluating to certify the competences of the public servants means providing quality services, security, credibility and tranquillity to people in the exercise of their right to the protection of personal data.

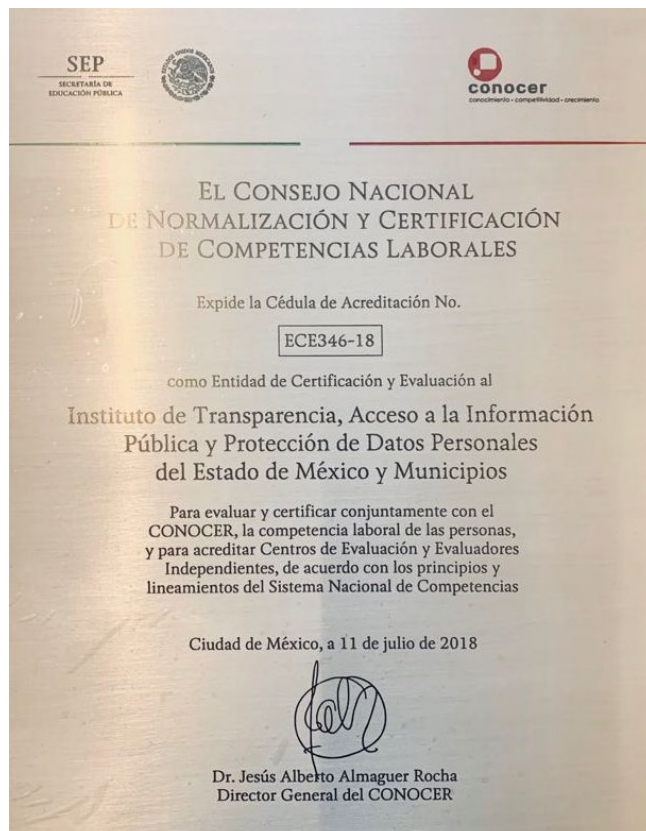

- c. Please explain why you think the initiative deserves to be recognised by an award (no more than 200 words)

INFOEM is one of the only 2 entities in México that has all the procedure to evaluate and certify the Head of every Transparency Unit in State of Mexico and Municipalities.

There are 333 obligated subjects that have to guarantee the good practices on the rights of Data Protection and Access to Public Information to more than 17 million habitants in the State.

In order to achieve this certification, Infoem and CONOCER, Consejo Nacional de Normalización y Certificación de Competencias Laborales (National Council for Standardization and Certification of Labor Competences) have worked together so that public servants are able to guarantee they are perfectly qualified to treat personal information and guarantee the knowledge on the treatment of Data and ARCO rights as well as Access to Information procedures.

- d. Include a photograph or image if you wish (note this will be published with your entry on the ICDPPC website; the image can be pasted into the entry or send as an attachment or a link may be provided): .....

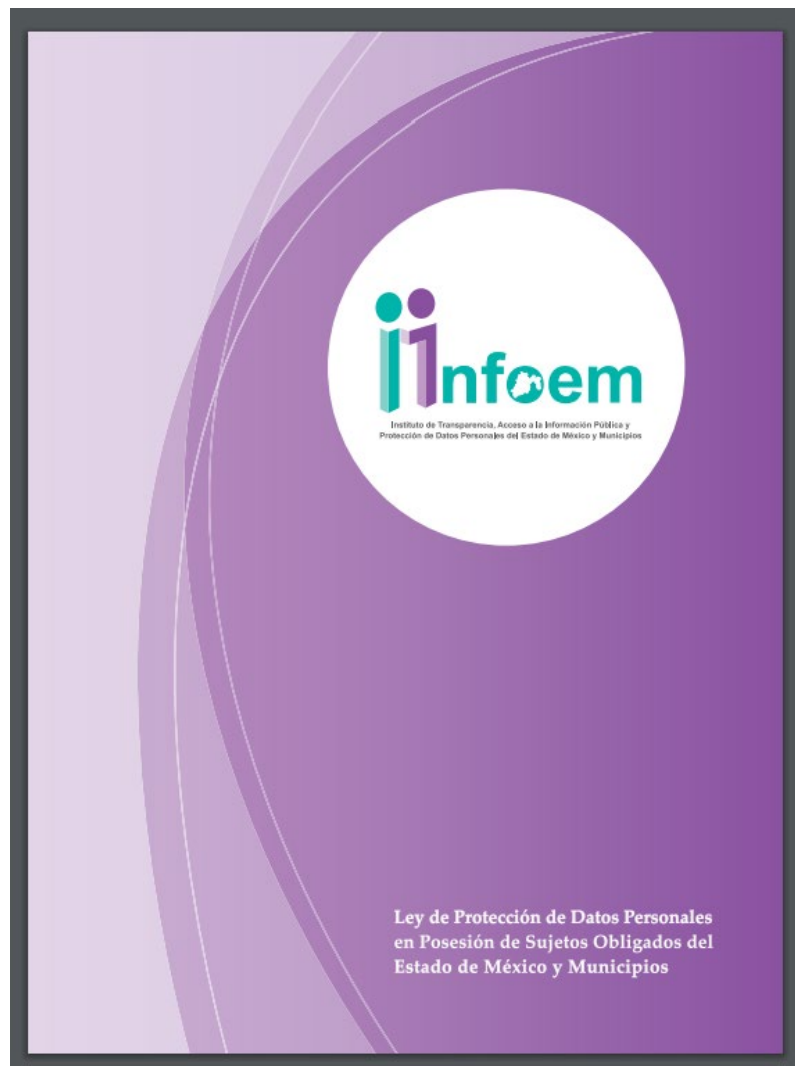


- e. Please provide the most relevant link on the authority's website to the initiative (if applicable) (The website content does not need to be in English): .....

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On the following link, the Personal Data Protection in possession of Obligated Subjects of the State of Mexico and Municipalities, Article 82 Fraction XXI. Establishes that the Institution has to train and certify in the field of protection of personal data in possession of obligated subjects in the territorial scope of competence that corresponds to the entity.

<https://www.infoem.org.mx/doc/publicaciones/LeyDeDatosPersonales.pdf>



con ellos, convenios de colaboración que contribuyan a la implementación de mejores prácticas.

- XVII.** Proporcionar a los sujetos obligados un sitio web tipo en el cual deberá estar disponible la información relativa a cualquier otra información que considere conveniente difundir en materia de protección de datos personales, así como sistemas informáticos que faciliten el cumplimiento de la presente Ley por parte de sujetos obligados y responsables.
- XVIII.** Participar a través del Sistema de Acceso, Rectificación, Cancelación y Oposición del Estado de México, en el desarrollo, administración, implementación y funcionamiento de la Plataforma Nacional, con objeto de atender los procedimientos establecidos en la presente Ley.
- XIX.** Elaborar guías y demás documentos para facilitar el cumplimiento de las disposiciones de esta Ley y el ejercicio de derechos ARCO de manera clara y sencilla.
- XX.** Emitir, en su caso, las recomendaciones no vinculantes correspondientes a la Evaluación de impacto en protección de datos personales que le sean presentadas.
- XXI.** Capacitar y certificar en materia de protección de datos personales en posesión de sujetos obligados en el ámbito material y territorial de competencia que le corresponde.

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Article 90. From the Transparency Unit. Each person in charge will have a Transparency Unit, shall be integrated and operate in accordance with the provisions of the Law of Transparency and other applicable regulations.

#### **De la Unidad de Transparencia**

**Artículo 90.** Cada responsable contará con una Unidad de Transparencia, se integrará y funcionará conforme a lo dispuesto en la Ley de Transparencia y demás normativa aplicable, que tendrá las funciones siguientes:

- I.** Auxiliar y orientar al titular que lo requiera con relación al ejercicio del derecho a la protección de datos personales.
- II.** Gestionar las solicitudes para el ejercicio de los derechos ARCO.
- III.** Establecer mecanismos para asegurar que los datos personales sólo se entreguen a su titular o su representante debidamente acreditados.
- IV.** Informar al titular o su representante el monto de los costos a cubrir por la reproducción y envío de los datos personales, con base en lo establecido en las disposiciones normativas aplicables.
- V.** Proponer al Comité de Transparencia los procedimientos internos que aseguren y fortalezcan mayor eficiencia en la gestión de las solicitudes para el ejercicio de los derechos ARCO.
- VI.** Aplicar instrumentos de evaluación de calidad sobre la gestión de las solicitudes para el ejercicio de los derechos ARCO.
- VII.** Asesorar a las áreas adscritas al responsable en materia de protección de datos personales.
- VIII.** Dar seguimiento y cumplimiento a las resoluciones emitidas por el Instituto.

Los sujetos obligados y los responsables de manera directa o a través del Instituto promoverán acuerdos con instituciones públicas especializadas que pudieran auxiliarles a la recepción, trámite y entrega de las respuestas a solicitudes de derechos ARCO, en la lengua indígena, braille o cualquier formato accesible correspondiente, en forma más eficiente.

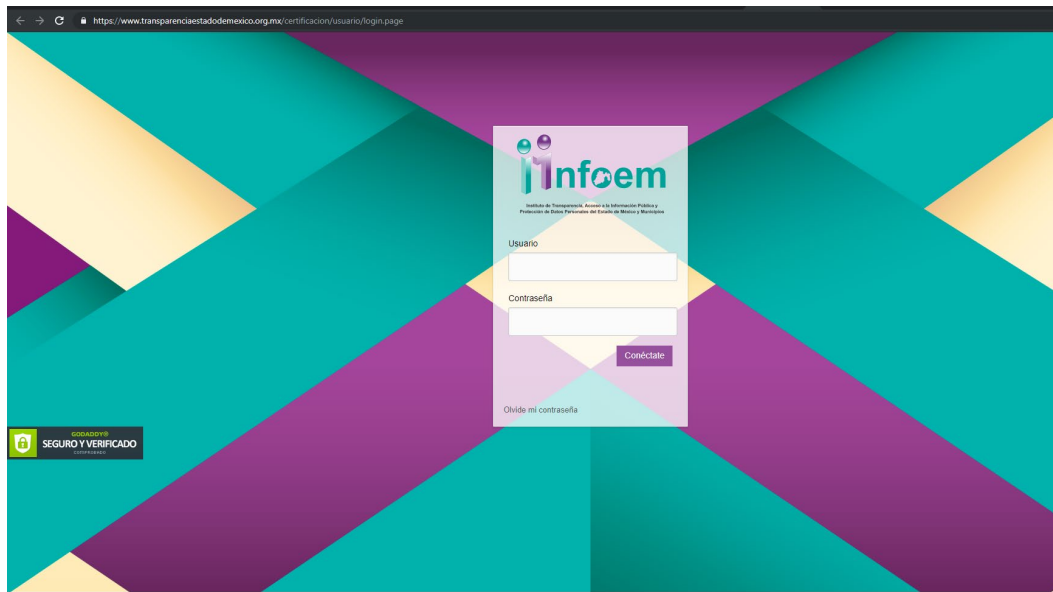
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En la designación del titular de la Unidad de Transparencia, el responsable estará a lo dispuesto en la Ley de Transparencia y demás normatividad aplicable.

In the main webpage of Infoem, there is a link to the Process of Certification.



And as you register to be certified, you can login to the whole material and course for the Certification Process.



- f. Please provide any other relevant links that you wish that help explain the initiative or its impact or success (e.g. links to news reports or articles): ...

On January 22 of 2018, INFOEM members of the Plenary of this autonomous body gave the first 100 certificates of the Labor competency standard "Guarantee the right of access to public information" to Heads of Transparency Units in the State of Mexico.

[https://www.infoem.org.mx/src/htmNoticias/noticia\\_20190122\\_001.html](https://www.infoem.org.mx/src/htmNoticias/noticia_20190122_001.html)

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