

Message from ICDPPC Secretariat to all Conference member authorities, 22 December 2016

Members will recall that the Executive Committee opened a discussion on the future size and membership of the Conference during the closed session of the Marrakesh Conference (see background papers by the [Chair](#) and by [France](#) that were circulated to that meeting).

The Committee has met and discussed a plan to move forward on this project along the following approximate timeline:

- December 2016: call for volunteers for working group
- February 2017: working group to commence active work on settling methodology for soliciting member input (e.g. an initial survey on conceptual purpose of Conference and bounds of membership with later survey on practical aspects of change if a consensus is clear)
- March 2017: Survey
- April 2017: Preliminary results available for Executive Committee meeting discussion
- July 2017: Report to be available for study by membership
- September 2017: 39th Conference.

This message is the call for member authority volunteers to join the working group. If you would like to join the group please notify the ICDPPC Secretariat at ExCoSecretariat@icdppc.org.

Please note:

- *Some authorities have informally expressed an interest in participating in the working group prior to the call for volunteers. To ensure all authorities are dealt with consistently in this project and not overlooked, the Secretariat asks that authorities that wish to volunteer respond to this message and formally notify the Secretariat regardless of any earlier communications.*
- *Please nominate a single person to represent your authority in communications of the working group and supply their name and email contact.*
- *The Secretariat will be closed until 9 January 2017.*

The project will focus upon the purpose of the Conference, matters bearing upon eligibility to become a Conference member and observer and too contribute to the Conference's mission and will also look at factors bearing upon the size of the Conference. Depending upon the direction the work takes the project may later lead to a discussion of aspects of the Conference format and duration.

Once we compiled a list of working group members, the Secretariat will circulate fuller terms of reference and work plan agreed by the Executive Committee.

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