

**Meeting of the Executive Committee of the International Conference
6-7 February 2013
Teleconference**

Minutes

Attendance:

CBP (Netherlands): Jacob Kohnstamm, Paul Breitbarth
FTC (USA): Yael Weinman, Markus Heyder, Guilherme Roschke
OAIC (Australia): Timothy Pilgrim, Brenton Attard
GIODO (Poland): Wojciech Wiewiórowski
URCDP (Uruguay): Maria José Viega, ...

Absent with notice:

FTC (USA): Julie Brill

1. a. Adoption agenda

b. Adoption report Closed Session 2012

c. Adoption action list from last Executive Committee meeting

All documents were adopted. The report of the Closed Session 2012 will be send out to the membership in the course of the week after the teleconference.

[Action]

In response to one of the actions decided during the face-to-face meeting of the Committee in Uruguay, GIODO inquires if the planning of the Closed Session (half day, followed by a full day) is final. The Committee decides it is not..

2. Update from the host

The 35th International Conference has been confirmed to take place from 23 to 26 September 2013 in Warsaw, Poland. GIODO is close to finalising the contracts with a conference organiser and the location (likely to be the Hilton Hotel and Convention Center, Warsaw). The Closed Session will take place on Monday and Tuesday and will start on Monday morning 10 am. The Tuesday afternoon is thus available to prepare the feedback of the Closed Session to the Open Session. Furthermore, Public Voice has indicated they wish to hold their Conference on Tuesday (afternoon) as well.

Content-wise, GIODO has invited several experts to join the program committee for the conference. The main topics of the conference will be decided soon, after the decision of the Executive Committee on the topic of the Closed Session.

Finally, GIODO is finalising the preparations for several publications (on paper) and the website. The website probably will go live in the course of March, providing that also the graphics are ready by then.

3. Brainstorm topic Closed Session 2013

On the basis of two documents provided by CBP (a one-pager on cyber security and a list of other possible topics, resulting from a brainstorm session at the

Dutch DPA), the Executive Committee decides to select the “App-isation of society” as the topic for the 2013 Closed Session. It furthermore decides to follow the same format as during the 2012 Closed Session, i.e. to invite several speakers to inform the members on current developments in both the public and private sector, followed by a debate among participants. Ideally, the discussion would once again result in a declaration or resolution. Furthermore, the results of this year's Closed Session will be presented to the Open Session.

CBP has indicated their willingness to draft a short memo further defining the topic, to be discussed during the next meeting of the Committee. **[Action]** All members are invited to think of possible speakers suitable for the Closed Session. **[Action]**

4. Accreditations

FTC has so far received four applications for accreditations and has started the preparatory work for the analysis. As was decided in Uruguay, the Chair proposes to divide the work among the members of the Committee. FTC will share their initial work with URCDP and CBP. **[Action]**

- Ecuador - Direccion National de Registro de Datos Publicos – URCDP
- Ecuador - Superintendencia de Telecomunicaciones – URCDP
- The Bosnian Herzegovina Data Protection Authority – CBP
- The Canadian Public Works and Government Services Agency – FTC

5. Independence Austria – request to the Committee from New Zealand

New Zealand (Blair Stewart) has approached FTC with the question how to deal with the recent case law about the independence of the Austrian DPA. He proposes that the Executive Committee acts upon the case law and would propose to the next Closed Session to withdraw the membership status of the Austrian DPA. The Executive Committee decides not to follow this proposal. Membership of the International Conference is decided on the basis of an assessment of the conditions for membership, as laid down in the Rules of Procedure. Markus Heyder will prepare a response to Blair Stewart, to be sent out by Jacob Kohnstamm. **[Action]**

6. Any other business

- The next meeting of the Executive Committee will take place on 6 March 2013 in Washington D.C. GIODO and URCDP are still considering their attendance, OAIC will not be present but provide written input for the agenda beforehand. **[Action]**
- Markus Heyder requests a meeting room for the GPEN face-to-face meeting *en marge* of the International Conference in Poland.
- South Korea (PIPC) has approached URCDP about the possibilities to host the 2014 International Conference. Since they are a member, they would be eligible. URCDP will report back to PIPC informing them that they should formally indicate their willingness to host the next Conference to the Chair, together with a basic proposal (date, location and possibly ideas about a main

topic). The Closed Session in Warsaw will finally decide who may organise the next Conference.

Action List

1. Send out the report of the Closed Session 2012 – **CBP**
2. Draft a short memo further defining the topic “The App-isation of society” – **CBP**
3. Provide names for possible speakers Closed Session 2013 – **All**
4. Share initial analysis of the applications for membership of Ecuador (2) and Bosnia-Hercegovina with URCDP and CBP – **FTC**
5. Prepare a response to Blair Stewart about the independence of Austria – **FTC**
6. Inform the Committee about participation in the next meeting in Washington – **GIODO / URCDP**
7. Provide written input for the next meeting of the Committee – **OAIC**
8. Declaration on profiling to be changed into a Resolution for adoption at the closed session in 2013 – **CBP / URCDP**
9. Accreditation-work to be shared by all, allocation of application depending on region, language etc. – **All**
10. Evaluation of closed session 2012 by all members and observers – **CBP**