

ICDPPC Executive Committee Minutes

ICDPPC Executive Committee meeting
29 October 2015, Amsterdam

Chair: John Edwards, New Zealand
Secretariat: Blair Stewart, New Zealand
Canada: Daniel Therrien, Brent Homan, Patricia Kosseim
Morocco: Said Ihari, Lahoussine Aniss
Netherlands: Wilbert Tomesen, Udo Oelen

Apologies: Isabelle Falque-Pierrotin, France

Meeting opened: 4.30pm

1. Welcome

This was the first meeting of the new Committee. Accordingly, the Chair welcomed the new members and paid tribute those that had retired from the Committee.

2. Theme for closed session of 38th Conference

The Chair signalled that he would like the Committee at the next meeting to start identifying a suitable theme for the discussions at the closed session of the 38th Conference. The Chair encouraged members to start identifying topics that might particularly benefit from discussion in a closed session. The Committee agreed that it would be useful to endeavour to create links between the open and closed sessions.

3. Accreditation

To keep the meeting short, the Committee did not discuss a full distribution of tasks and this will be revisited at the next meeting. However, noting that the US had coordinated accreditation on the previous committee, the handling of this task was discussed.

Canada agreed to take on coordination of the assessment of accreditation applications. However, the Secretariat would first update the application documentation and processes to reflect the rule changes adopted by the Conference. The Secretariat hopes to be able to produce online application forms of the type implemented for the Enforcement Cooperation Arrangement.

4. Humanitarian Action Working Group

The Conference adopted a resolution that anticipated the Executive Committee creating a new working group. The Secretariat has ascertained that Spain would be willing to lead that working group. The Committee agreed to accept Spain's offer. The Secretariat will liaise with Spain with the first task to compose a message to conference members inviting participation in the new working group.

5. Process for selecting 2017 host

The previous Committee invited members to submit proposals to host the 2017 Conference by 30 November 2015. The Committee agreed that a subcommittee of France and the Secretariat should undertake the assessment process and submit a recommendation to the Committee.

6. Future meetings

The Secretariat will develop and circulate a proposed schedule of meetings, for consideration by the Committee, including identifying opportunities for in-person meetings.

The tentative schedule of meetings is likely to involve a first meeting in December, a second meeting between late-February and early-April with subsequent meetings at two month intervals following the second meeting.

Possibilities for in-person meetings included holding meetings in the margins of:

- APPA Forum, Singapore, December 2015;
- CPDP Conference, Brussels, January 2016;
- IAPP Conference, Washington DC, April 2015.

Other suggestions for in-person meetings should be provided to the Secretariat to assist with scheduling. Members unable to attend in-person meetings would be able to connect by teleconference.

Meeting closed: 4.50pm