

ICDPPC Executive Committee Agenda

31th Meeting of ICDPPC Executive Committee

21/22 September 2016

Meeting scheduled for 60 minutes

Attending via teleconference:

	21 September	22 September
New Zealand		7am NZST
Canada	3pm EDT	
France	9pm CEST	
Morocco	8pm WEST	
Netherlands	9pm CEST	

Dialling Instructions:

Canada	France	Morocco	Netherlands	New Zealand
+649 379 4086	+649 379 4086	+649 379 4086	+649 379 4086	+649 379 4086

Once connected enter Conference call code: 859 701 8468 followed by #

For operator assistance at any time please dial *0

Agenda

Note 1: To save time on what is expected to be a busy meeting, the Secretariat signalled when it circulated the draft agenda that it had omitted certain usual agenda items of a routine nature which would instead be dealt with by circulation of written notes (e.g. Secretariat update, working group reports, forthcoming international representation). No Committee members have notified the Secretariat if they would like any of those items reinstated on the agenda for discussion.

Note 2: To shorten the discussion of accreditation, the Secretariat instituted a process for this meeting whereby accreditation recommendations (from CA or Secretariat) were circulated and if members are in agreement in advance of the meeting no discussion will be scheduled. At time of finalising the agenda the Secretariat had heard for all members except France. The Secretariat will notify Committee members if FR signals that it would like the Committee to discuss any of the outstanding applications not shown on this agenda

1. Formalities:

- a. Apologies
- b. Adopt agenda

2. Previous meeting (20 July 2016):

- a. Approve minutes of 30th meeting (re-circulated with changes)
- b. Review action points

3. Accreditation of members (CA):

Outstanding applications not dealt with by intra-meeting email process + application deferred from July meeting (Belgium SAPIM). Paper from secretariat to assist discussion.

4. Accreditation of observers (Secretariat):

United States Department of Justice (report attached) (to be discussed at request of NL)
APEC ECSG (new application, report attached)

5. **38th Conference Closed session (Chair)**
 - a. Day 1: (Chair/CA)
 - b. Day 2: (Secretariat) (draft closed session agenda and voting list circulated)
 - c. Proposed privacy metrics resolution (Secretariat) (re-circulated)
 - d. Remaining actions (Secretariat)
6. **Public Conference (MO)**
7. **Proposed ICDPPC - GPEN MoU (Chair)** (note and draft MoU re-circulated)
8. **Enforcement cooperation arrangement compatibility with Convention 108 (CA)** (re-circulated)
9. **Global Privacy & Data Protection Awards (Chair)** (Secretariat note re-circulated)
10. **Common approaches and tools for data protection and privacy (CA/FR)** (note from CA re-circulated + a new paper by the Secretariat)
11. **General business**
12. **Next meeting:**
Short in person meeting on 16 October, Marrakesh

Action points from previous meeting

Task	Committee member	Notes
1. Secretariat to notify membership applicants where the Committee has reached a decision on accreditation recommendations.	Secretariat	Complete
2. CA to prepare a note for the Secretariat to be incorporated into the notification to Russia highlighting the steps that might be taken to fulfil the relevant membership criteria.	CA	Complete
3. Secretariat to prepare a paper addressing the issues FR raised regarding the Belgian scope of jurisdiction and the current rules.	Secretariat	Complete
4. CA to complete assessments of remaining membership applications from Cape Verde, Mali and Nigeria.	CA	Complete
5. Secretariat to notify observer applicants of the Committee's recommendations.	Secretariat	Complete
6. FR to provide a written update on the European Spring Conference.	FR	
7. Secretariat to formally invite Nadia Thalman, Frederica Lucivero, Latha Reddy and Chris Kuner to present at the closed session.	Secretariat	Complete
8. Secretariat to invite members to suggest agenda topics for Day 2.	Secretariat	Complete
9. Secretariat to prepare an agenda for Day 2.	Secretariat	Complete
10. All Committee members to publicise and promote the 38 th Conference through their networks. The Chair specially called upon NL as previous host to promote the Conference using the participant list from the 37 th Conference which was not being made available to the host of the 38 th Conference.	All	NZ promoted Conference to APPA members
11. Secretariat to send a reminder to members to register for the 38 th Conference.	Secretariat	Complete
12. MO to send final open session agenda to Secretariat for circulation to Committee.	MO	Complete
13. Secretariat to draft a proposed rule change to create a more flexible process to approved observers in advance of annual meetings.	Secretariat	Complete
14. Chair/Secretariat to advance discussion with GPEN Committee and prepare a draft MoU for consideration at the next Committee meeting.	Chair/Secretariat	Complete